

**COMMUNITY DEVELOPMENT COMMITTEE
CITY OF WILLMAR, MINNESOTA
THURSDAY, AUGUST 16, 2012**

MINUTES

The Community Development Committee of the Willmar City Council met on Thursday, August 16, 2012, in Conference Room No.1 at the City Office Building. Chair Dokken called the meeting to order at 4:45pm.

Present:

Jim Dokken	Chair
Steve Ahmann	Council Member
Tim Johnson	Council Member
Bruce DeBlieck	Council Member
Bruce Peterson	Director of Planning and Development Services

Others present: Frank Yanish – Mayor, Kevin Halliday – City Clerk-Treasurer, Dave Wyffels – Police Chief, Andrew Bjur, Steve NedreLOW, Pat Curry

1. PUBLIC COMMENTS (FOR INFORMATION ONLY)

There were no public comments offered at this meeting.

2. AIRPORT LAND RELEASE (MOTION)

Staff provided an update on the Phase II land release. It was noted that all documents have been submitted to the FAA. Staff is completing the third submittal of the National Register application for the terminal building and site. The third draft contains an expanded narrative and bibliography, as well as several new photos and maps to satisfy Department of the Interior and SHPO requirements. It is anticipated that the Phase II release should be obtained within the next 30 days or less.

Pat Curry and Steve NedreLOW from the Airport Commission were present to discuss issues at the new airport relative to the crosswind runway.

A motion was made by Council member Ahmann, seconded by Council member Johnson, and passed for the following:

RECOMMENDATION: To refer to the Finance Committee the inclusion of crosswind/grass runway improvements in the 2013 budget.

3. GREEN STEPS CITIES UPDATE (FOR INFORMATION ONLY)

Andrew Bjur, coordinator for the Willmar Green Step Cities program, presented an update on program activities (See Attachment A). The City has been designated a Step 1 Green Step City. Mayor Yanish and the City were recognized at the League of Minnesota Cities Conference in June. The Step 2 designation is anticipated in early 2013, with the final Step 3 to be completed that same year.

4. ANIMAL ORDINANCE (FOR INFORMATION ONLY)

Staff distributed copies of a memo from the City Attorney that offered an analysis of options regarding the draft animal ordinance. The Committee discussed, at length, the proposed ordinance. It was agreed that the matter would be placed on the August 30th Community Development agenda to allow the Committee additional time to read and digest the Attorney's memo.

5. NEIGHBORHOOD ISSUES (FOR INFORMATION ONLY)

This matter was deferred until the August 30th meeting.

6. CITY WIDE CLEAN-UP (FOR INFORMATION ONLY)

It was noted that funds were included in the preliminary 2013 budget to work with Lakeland Broadcasting on a clean-up effort in 2013. Full discussion of this matter was deferred until the August 30th meeting.

7. There being no further business to come before the Committee, the meeting adjourned at 6:00pm.

Respectfully Submitted,

Bruce D. Peterson, AICP
Director of Planning and Development Services